

**SAN JUAN COUNTY COMMISSION MEETING MINUTES
MARCH 17, 1986**

The San Juan County Commission met in regular session on March 17, 1986 at the hour of 10 a.m. at the San Juan County Courthouse, Monticello, Utah.

The following members were present: Commissioner Bailey, Vice Chairman
Commissioner Holliday

Commissioner Black was attending a DOE hearing in Washington, D.C.

ELECTED OFFICIAL MONTHLY MEETING

The following elected officials met for their monthly meeting:

Marian Bayles - Treasurer
Rigby Wright - Sheriff
Mary Lou Mosher - Recorder
Gail D. Johnson - Clerk
Barbara Montella - Assessor

Marian Bayles asked the Commission if the county was planning on any big expenditures in the future because she has an opportunity to invest \$2 million and it has to stay invested at least a year. Commissioner Bailey said that an investment would be fine. Mrs. Bayles said that the Merrill Lynch resolution was sufficient and a larger return is expected.

Rigby Wright reported that he got permission from the state to use the two narcotic vehicles which are a four-wheel drive blazer and a rancho. Mr. Wright said they will need new radio units installed. These need to be purchased under the new purchase policy. Mr. Wright said that he needs to hire a jailer and Jerry Guthrie is going to attend jail school. The county has had a record of 25 DUI's this month already. Mr. Wright said that a lot of them are out of state drivers.

Mary Lou Mosher reported that an article in the Times Independent says that several residents in Spanish Valley of San Juan County indicated they want their property annexed into Grand County. Commissioner Bailey said he feels that any annexation would be resisted by the San Juan County Commission.

Barbara Montella reported that Coke-Hydro Carbon Oil Company called her Friday and said they are petitioning all the oil companies in the area to withhold all money to the county until the roads are fixed.

NEW COUNTY PURCHASE POLICY

The Commissioners met with all the elected officials to discuss the new proposed county's purchasing policy. The policy reads that all departments before making any capital purchase between the price of \$100.00 and \$500.00 must have two quotations, either verbal, written, or advertised, and any capital item between the price of \$500.00 and \$5,000 must have two quotations, either written or advertised and any item over \$5,000 must be advertised and bid. Commissioner Bailey asked Gail Johnson, clerk, to prepare a definition for "capital purchases" by next week. It was also felt that the limit should be at raised to \$300. The Commissioners decided to wait for approval of the new policy when Commissioner Black is here next week.

MAE SYSTEMS - COURTHOUSE TELEPHONE SYSTEM MAINTENANCE PROPOSAL

Gail D. Johnson, clerk, said she received the courthouse telephone maintenance proposal from Mae Systems in Durango, Colorado. In the proposal, Mae Systems recommends that the PBX cabinet that is located in the Clerk's office be moved into the Sheriff's office because this may be the cause of static electricity and it needs to be installed and grounded correctly. Mae Systems proposed cost to move the PBX is \$996.00 for labor and parts. The maintenance proposal also suggests that time be spent training the county employees on the Mitel System. Mae System's contract is for \$2,100 a year, which anticipates five service trips over the year and any additional trip will cost \$60 plus repairs. Commissioner Holliday made the motion to accept this bid. Commissioner Bailey seconded it. UNANIMOUS. Commissioner Bailey asked Mrs. Johnson to write a letter to Mae Systems stating that their proposal is accepted and to submit a signed contract.

GENERAL LIABILITY POLICY FOR COUNTY

Commissioner Holliday made the motion to authorize Commissioner Bailey to sign the Comprehensive General Liability Policy for Public Entities, Utah Local Government Insurance Trust. Commissioner Bailey seconded the motion. UNANIMOUS. This policy is on file in the clerk's office.

RECREATION UTILITIES BILLS WITH CITIES

Commissioner Holliday reported that he and Eddie Allred, county-wide recreation director, met with Blanding City Council to discuss the recreation utility bills and who should pay for them. Commissioner Holliday said that the council tabled their decision.

NACo ANNUAL CONFERENCE - LAS VEGAS

NACo's annual conference will be held in Las Vegas July 12-15 and all the elected officials are invited. UAC is encouraging each county to be represented because Utah's candidate for NACo Fourth Vice-President, Salt Lake City Commissioner Mike Stewart, needs all the support.

HERB CLAH - UNDC

Herb Clah, UNDC, met with the Commission to bring them up to date on what UNDC is doing. Mr. Clah said that the police housing has been relocated in Montezuma Creek and the Tribe is going renovate the houses so the police officers can move in soon.

Mr. Clah said that UNDC's budget is going to be reduced 20% from last year. There budget was \$3.9 million last year and are expecting to receive \$3.1 million from royalty revenue. UNDC, UNI, and CEU will meet in three weeks to go over this year's budget and the cuts that will be made. Commissioner Bailey asked if they were going to submit a separate budget for road funds. Mr. Clah said that they will request what they need. Mr. Clah asked Commissioner Bailey if he could give a projected figure of what the road expenditures will be for this year. Mr. Clah said that some of the cutbacks are no increases in programs or special projects. UNDC is looking at changing the direction in working with the chapters. The chapters will subcontract the programs and staff themselves and make their request to UNDC. This way UNDC will start reducing their staff and get the chapters more involved.

Commissioner Bailey informed Mr. Clah that he and Commissioner Holliday are going to attend a joint chapter meeting at Navajo Mountain on March 22. The Navajo Mountain, Oljato chapters, and the BIA will be present at the chapter house. There are some problems with installing a bridge at Piute Creek and other concerns. Mr. Clah said that he would like someone from UNDC to attend.

Commissioner Bailey said the county is working on the road from Oljato to Piute Farms. Also, there is a

possibility that the bridge replacement program could help fund the bridge at Oljato wash. Mr. Clah asked what the county was going to be do about the airstrip at Oljato. Commissioner Bailey said that the State of Aeronautics will not help fund this airstrip because the Tribe claims they own it. Mr. Clah said he will look into this and try to get it changed. Commissioner Bailey said the airstrip at Gouldings needs to be changed and will see if the Tribe will release a two-mile strip to build a new airstrip.

Mr. Clah thanked the Commissioners for their help on the roads and airports.

MONTICELLO LIBRARIAN - Vee Carroll

Commissioner Bailey reported that the Library Board voted to select Vee Carroll for Monticello Librarian. Mrs. Carroll will work with Jim and Lora Douglas until April 1 when she will take over. Commissioner Bailey said that it was a very hard decision because there were so many competent and qualified people applying for this position. Commissioner Holliday made the motion to hire Mrs. Vee Carroll at \$857 - grade 3, step 1 with a 90-day probationary raise to grade 3 step 2. Commissioner Bailey seconded the motion. UNANIMOUS.

BIDS OPEN FOR EMPLOYEE HEALTH CARE COVERAGE

The bids were open at 2 p.m. for county employee health care coverage. The following were received:

RMB/APA by Kirk Riding
Stop Loss & Life Insurance through: Security Life of Denver

Blue Cross/Blue Shield by Al Price
Blue Cross/Blue Shield of Utah
Additional Life Insurance and Dental Plan
American Bankers Life Assurance Co. - Miami, Florida

Utah Local Governments Insurance Trust
80/20 Medical Plan
\$100 Front-End Deductible
Pharmacy Plan - Life Insurance - Dental Coverage

It was decided to wait until next week so that these proposals can be analyzed.

KILN

Dell Hunter, courthouse maintenance, met with the Commissioners to discuss the Senior Citizen kiln that is in the courthouse basement. It was suggested that the kiln be donated to the sheltered workshops in Blanding or the recreation department could use for workshops for the handi-capped. The Commissioners will look into this.

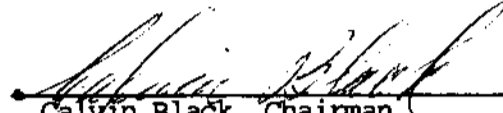
BILLS APPROVED FOR PAYMENT

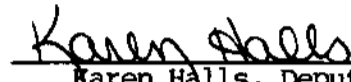
Edwin K. Allred	Travel to St. George	254.56
Armco Incorporated	Parts for road dept	28,746.10
Associated Public-Safety Comm.	D. Jackson-L. Palmer School	160.00
Richard M. Bailey	Travel Expenses	224.32
Johnson Begay	Subsistance March 1986	80.00
Black, Oley	Tool Allowance/March 1986	25.00
Black Oil Company	Wheel Alignment Road Dept	24.95
Blanding City Justice Court	Report 3-24-86	386.00
Blanding Home Center	Supplies Sheriffs Office	11.00
Blue Cross-Blue Shield	County Insurance	1,530.32
Blue Mountain Petroleum, Inc.	Oil, Grease for road dept	644.94
Boyle Insurance Agency	70% Remainder Due Bond	13,357.00
Steven Bradford	Work on TV Translators	110.25
Bryan, Robert F.	Tool Allowance March 1986	25.00
Canyonlands Motor Lodge	Room for John Hakes	68.48
Cate Equipment Company	Parts for road dept	3,666.31
Chemsearch	Supplies Golf Course	58.68
Colex International LTD	Lathe for Road Dept	995.39
Computerware Date Prod., Inc.	Supplies Computer Dept	120.35
L.N. Curtis & Sons	Supplies Fire Control	36.60
W.W. Grainger, Inc.	Pump for Airport (M)	243.79
Grant, Jimmy	Subsistance March 1986	104.00
Hawkins, Stanley M.	Subsistance March 1986	129.00
Hogie's Restaurant	Meals for sheriff's dept	15.30
Holly, Thomas	Subsistance march 1986	104.00
Horsehead Hardware	Supplies Road Dept.	72.61
International Business Machine	Copie Machine Usage	310.22
Jacco	Supplies Road Dept	38.44
Kelly Company	Justice Docket J.P. Court	222.34
Max Ksiazkiewicz	Tool Allowance March 1986	25.00
Leavitt, Grant H.	Green Fees for March 1986	1,054.10
Martineau, Gary	Janitor Library (B) March 86	404.25
F.H. Miller Jr.	Parts & supplies road dept	185.00
Miline Truck Lines, Inc.	Freight Charges Road Dept	48.25
Monticello City Justice/Peace	Mary Tsosie (3-24-86)	5.00
Jane Musselman	Travel Expenses	110.54
National Assoc. of Counties	Annual Conference Recorder	175.00
Victor Nebeker	Tool Allowance March 1986	25.00
Tierre J. Patterson	Tool Allowance March 1986	25.00
Phillips Petroleum Company	Gas Purchased Sheriff	10.64
Professional Armaments	Supplies Sheriffs office	19.52
Parley Redd's Food Town	Supplies Warehouse	6.76
Rufino Romero	Janitor Library (M) March 1986	225.00
San Juan County	Office Supplies Surveyor	92.49
San Juan County Ext. Office	Petty Cash Extension Office	28.36
San Juan County Library (B)	Petty Cash Library (B)	54.97
San Juan Physicians Group	Fees Paid for Sam Lewis	74.00
The San Juan Record	Job Advertising Golf Course	9.00
Gayleen Schaugaard	Janitor Library (M) March 1986	173.25
State Information System Serv.	Equipment Usage Sheriff	149.00
Utah State Insurance Fund	Employers Payroll Report	1,025.34
Swenson, Eric P.	Public Defender S.J. County	500.00
Texaco Incorporated	Gas for Sheriffs office	33.06
Travelodge S.L. Downtown	Room charges Rigby Wright	115.57

Turf Equipment Company	Supplies Golf Course (M)	9,150.00
United States Welding, Inc.	Clyrnt.Road Dept	306.30
University Radiologist	Payroll Deduction	100.00
Utah Assoc. County Recorders	Membership Recorder	10.00
Utah Navajo Industires	Supplies Sign Shop	3.52
Utah Power & Light Company	Utilities TV Boosters	39.52
Utah State Library	Bookmobile/01-1,06-30 1986	12,937.00
Wang	Supplies Rick Bailey	3,158.51
Wheeler Machinery Company	Parts Road Dept	531.59
Harold Williams	Subsistance March 1986	104.00
Ambrose Yanito	Subsistance March 1986	104.00
David Yanito	Subsistance March 1986	80.00

ADJOURNED

There being no further business the meeting was adjourned at 4 p.m.


 Calvin Black, Chairman


 Karen Halls, Deputy

**SAN JUAN COUNTY COMMISSION MINUTES
 MARCH 24, 1986**

The San Juan County Commission met in regular session on March 24, 1986 at the hour of 10 a.m. at the San Juan County Courthouse, Monticello, Utah.

The following members were present: Commissioner Black, Chairman
 Commissioner Bailey
 Commissioner Holliday

Minutes of the previous meeting were approved with the corrections on the motion of Commissioner Bailey. Commissioner Holliday seconded it. UNANIMOUS.

CREAMER & NOBLE - HALLS CROSSING AIRPORT

Rick Bailey, Administrative Assistant, said he received a letter from Creamer & Noble, Inc. with their request for a 25% advancement reimbursement of the contract on the Halls Crossing Airport master plan. It will be payment #1 to the Federal Aviation Administration for \$9,094. Commissioner Holliday made the motion to approve this and authorize Commissioner Black to sign the papers. Commissioner Bailey seconded it. UNANIMOUS.

LOPEZ ARCH

Hardy Redd and Robert Nieves, President of SOCIO, met with the Commissioners to ask for their cooperation in requesting road signs for the Lopez Arch that is on US-191 (eight miles south of La Sal Junction). Mr. Nieves said the Lopez Arch was dedicated August 25, 1976, and he has written letters to UDOT requesting road signs identifying the arch. Mr. Nieves said the arch is hard to see from the road and there needs to be a place where traffic can pull off the road. Mr. Hardy Redd said the land is owned by Paul Redd and the BLM. Commissioner Black said they need talk to Sam Taylor, UDOT, and get some state help. Mr. Nieves will write a letter to Sam Taylor. Doug Pehrson, county surveyor, will look for a possible turn out.

SAN JUAN GOLF COURSE

Grant Leavitt, golf course, met with Commissioners to get approval to turn in paybacks for Golf Course. Mr. Leavitt said this year is the earliest spring and has been collecting fees for the golf course since February. Grant Leavitt will go on salary as of March 1, 1986.

SOCIAL SERVICES CONTRACT - #2 86-0361

A motion was made to approve the Social Services Contract for Aging Services for \$71,879.00 by Commissioner Bailey and authorized Commissioner Black to sign them. Commissioner Holliday seconded it. UNANIMOUS.

COUNTY PURCHASE POLICY

Commissioner Bailey made a motion to adopt a procurement policy for capital purchases for all county departments. Commissioner Holliday seconded it. UNANIMOUS.

March 25, 1986

TO: ALL DEPT. HEADS
 FROM: COUNTY COMMISSION

RE: Procurement Policy of
 Capital Items

Capital Items: Machinery, equipment, vehicles, tools (other than hand tools), or any other non-consumable item to be purchased by the County.

Effective April 1, 1986, any capital item purchases will follow the outlined policy:

1. Any capital item between the price of \$100 and \$500 must have two quotations, either verbal, written or advertised.

All quotations must be placed on the attached Procurement Policy and Bid-Quotation Form forwarded to the County Commission by way of the County Clerk for approval before any purchase may be made.

After Commission approval, the Procurement Policy and Bid-Quotation Form will be attached to the invoice for payment.

2. Any capital item between the price of \$500 and \$5,000 must have two quotations, either written or advertised.

The written quotations or the advertised bids must be forwarded to the County Commission by way of the County Clerk for approval before any purchase may be made. Copies of the advertised notice and bids shall be attached to the invoice for payment.